



Annual Work Plan

Project title: «Conservation-oriented management of forests and wetlands to achieve multiple benefits»  
 Project ID: № 96096  
 Year: 2017  
 Annual targets:  
 1. TORs for the project personnel prepared and personnel hired  
 2. Equipment for the project personnel procured  
 3. Project Steering Committee established

Activity	Description	Activities per quarters				Implementing agency	Fund	Donor	Budget account	Description of the budget account	Funds planned USD	Responsible	Annual targets
		1 q	2 q	3 q	4 q								
<b>Component 1: Improved financial sustainability and management effectiveness of protected forest and wetland biotopes harboring globally important biodiversity</b>													
1.1.	Project personnel hiring					MNREP	62000	GEF	71400	service contracts	825	PIU	Technical specifications for project personnel (project manager, scientific coordinator, financial officer, driver) have been prepared. The hiring of the project manager was carried out, and selection of others performed
1.2	Travels					MNREP	62000	GEF	71600	Travels	1 000	PIU	Visit to the project implementation sites undertaken to coordinate the work plans with key project partners
1.3	Vehicle transfer					MNREP/UNDP	4000	UNDP	72299	Equipment and furniture	18 207	PIU	The car was purchased from UNDP funds in 2013 in the framework of "Landscape Approach to Management of Peatlands Aiming at Multiple Ecological Benefits" at a price 28 810.94 USD and transferred to the project at a residual value of 18,206.87 USD
<b>component 1</b>											<b>20 032</b>		
<b>2 Component 2: Sustainable forest and wetland ecosystem management in buffer zones and economic landscapes adjacent to Pas</b>													
2.1	Project personnel hiring					MNREP	62000	GEF	71400	service contracts	820	PIU	Technical specifications for project personnel (project manager, scientific coordinator, financial officer, driver) have been prepared. The hiring of the project manager was carried out, and selection of others performed
<b>component 2</b>											<b>820</b>		
<b>3 Component 3: Increased experience and knowledge of innovative biotechnological measures for eliminating threats</b>													
3.1	Project personnel hiring					MNREP	62000	GEF	71400	service contracts	855	PIU	Technical specifications for project personnel (project manager, scientific coordinator, financial officer, driver) have been prepared. The hiring of the project manager was carried out, and selection of others performed
<b>Component 3</b>											<b>855</b>		
<b>4 Project Management</b>													
4.1	Organizing the work of the Project Steering Committee (PSC)					MNREP						PIU	Project Steering Committee established.
4.2	Procuring of office equipment					MNREP	62000	GEF	72800	Communic & Audio Visual Equip	5 000	PIU	Office equipment for project staff was purchased (3 laptops, 3 monitors, multifunctional device)
4.3	Communication services					MNREP	62000	GEF	74500	Miscellaneous Expenses	200	PIU	
4.3	Direct Project Costs – GOE					MNREP	62000	UNDP	74598	Direct Project Costs – GOE	1 535	PIU	Reimbursement of UNDP operational expenses for the project co-ordination is ensured in accordance with the provisions of Annex 11 of the approved project document
<b>management 3</b>											<b>6 735</b>		
<b>TOTAL</b>											<b>28 442</b>		
<b>GEF</b>											<b>10 235</b>		
<b>UNDP</b>											<b>18 207</b>		

Global Environment Facility  
 Ministry of Natural Resources and Environmental Protection of the Republic of Belarus  
 Project Steering Committee  
 Project Implementation Unit  
 Resource platform of the UNDP system

*[Signature]*

Igor Tchoulba  
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07 Feb 2018

Date  
 Date

*[Signatures]*